

ASSOCIATION OF WOODTURNERS OF SOUTH AFRICA



FOUNDING DOCUMENT AND CONSTITUTION.

AIMS

1. To foster a greater awareness Nationally and Internationally of the Woodturners Art and Craft.
2. To provide a forum to encourage communication and exchange of views amongst Woodturners.
3. To make Collectors, Galleries, Architects, Suppliers and Manufacturers of Woodturners' Equipment and other interested parties aware of Woodturners' work and their needs.
4. To encourage and participate in the development of Training Standards and Educational Facilities for Woodturning.
5. To act as the body representative for the interest of Wood turners nationally and internationally.
6. To provide a Members' Newsletter at regular intervals.
7. To arrange National and International Seminars and Exhibitions that encourage all to aim for and achieve Woodturning of the highest standard.
8. To act as the National Body in liaising with the Media in order to foster a greater public awareness of the Woodturners Art and Craft.
9. To communicate with other Bodies and Associations involved in the Arts and Crafts movement.
10. To encourage the formation of regional Woodturning Associations by providing suitable assistance.

MEMBERSHIP

1. Membership of the Association of Wood turners of South Africa (otherwise known as AWSA) is open to individuals on payment of an Annual Subscription, the amount being determined each year at the Annual General Meeting and applicable to the following, not the current year. Membership is based on a calendar year – January to December
2. All paid up members shall have the opportunity of entering into all the activities of AWSA, to attend the Annual and other General Meetings, to vote on Constitutional and other matters and to serve on the Committee of the Association.
3. Membership entails accepting the responsibility of furthering the aims of the Association.
4. Members shall not be entitled to use the name of the Association for trade or selling purpose except at the discretion of the Committee. No member shall be entitled to use the AWSA logo for any purpose.

5. Resignations from the Association shall be given by notice in writing after fulfilling all obligations to it.

MANAGEMENT OF THE ASSOCIATION AND THE EXECUTIVE COMMITTEE

(Note: Proposed changes / additions are shown in red text.)

1. The affairs of the Association shall be managed by an Executive Committee elected annually.
2. The Executive Committee shall consist of six Members. The Offices shall be that of: Chairman, vice Chairman, Secretary, Treasurer and Public Relations. The sixth Member shall be seconded to Office where his or her services are deemed necessary.
3. The Chairman shall be elected annually by the Members of the Association (AWSA) at the Annual General Meeting. No one shall serve in this position for more than three years.
4. The remaining members of the Executive Committee shall be elected annually by the Members of the Association at the Annual General Meeting for a one-year term and shall be eligible for re-election for further terms.
5. The Executive Committee shall have the power to co-opt AWSA members from outside the Committee for specific tasks or duties for a reasonable period of time.
6. The Executive Committee shall meet at intervals determined by the business of the Association but not less than twice a year. Meetings shall be convened by the Secretary in consultation with the Chairman. A meeting can be convened at any time on the demand of four or more of the Executive Committee Members.
7. The Chairman shall have the power of a casting vote should the voting at an Executive Committee meeting otherwise be equal.
8. A quorum of the Executive Committee shall be five Members.
9. Executive Committee Members who do not attend meetings on three consecutive occasions shall, at the discretion of the Executive Committee, be deemed to have retired from the Executive Committee.
10. The Executive Committee shall have the power to appoint sub-committees to act on its behalf. The chairman of each sub-committee shall be a member or co-opted member of the Executive Committee.
11. The Executive Committee shall have the power to hold such Bank, Building Society and Savings Accounts that are deemed necessary for the business of the Association. All such accounts shall be held in the name of the Association.
12. Cheques and withdrawals from accounts in the name of AWSA shall be signed by any two of the following: the Chairman, the Treasurer and one other member nominated by the Treasurer and such transactions are to be ratified by the Executive Committee.
13. The Treasurer shall arrange for the annual accounts of the Association to be presented to the

Annual General Meeting and such accounts shall be prepared by a suitably qualified professional person.

14. Any proposed changes to the Constitution must be made in writing, and in the hands of the Secretary at least 2 months before the next AGM, and that members be advised of these proposed changes 6 weeks before the AGM. These shall be put to a motion at the Member's General Meeting by the proposer or his nominee. Any such motion to call for a change in the Constitution shall require a two-thirds majority of the votes cast in order to be carried.

MEETINGS OF THE ASSOCIATION

1. An Annual General Meeting shall be called as soon as possible but within one month of the Association's financial year-end on the last day of September.
2. The ordinary business to be transacted at each Annual General Meeting shall be:
 - a. to receive and adopt the Executive Committee Chairman's report
 - b. to receive and adopt the Treasurer's report and annual accounts of the financial affairs of the Association for the previous year
 - c. to elect the Officers and other members of the Executive Committee for the forthcoming year
 - d. to discuss any other business as the Executive Committee sees fit
3. Only fully paid up members of the Association shall be able to attend and vote at the Annual General Meeting.
4. Notice of the time, date and place of the Annual General Meeting shall be posted to members six weeks before the date of the Meeting.
5. Any member of the Association unable to attend the Annual General Meeting shall be entitled to nominate Officers for the new Executive Committee by means of a **Postal Vote**.
6. Such nominations are to reach the Secretary three weeks prior to the announced date of the Annual General Meeting.

THE DISSOLUTION OF THE AWSA

1. If the Executive Committee decides that the Association is to be dissolved then the Executive Committee shall, by the issue of a notice to all Members of the Association, arrange for all debts, liabilities, taxes and other dues to be paid in full. The assets shall be sold and any funds remaining shall be paid in equal shares to all paid up Members at that time.